

## Project SEARCH Application - Adult Model

Thank you for your interest in Project SEARCH!

Project SEARCH is a transition-to-work program that lasts for 9 months. The program serves adults with intellectual and developmental disabilities that need an intensive year of career development, internship experience, and support to reach their goals.

To apply you must be:

- 21-30 years old
- Not enrolled in high school
- Eligible for Vocational Rehabilitation (VR) services
- Eligible for long-term support services (if applicable to your program)

There are 4 steps to the process.

**Step 1:** You must complete this application. Upon completion, please email or drop at Employability front desk.

- [Projectsearch@employabilityga.org](mailto:Projectsearch@employabilityga.org)
- Employability: 7209 Seawright Drive Savannah, Georgia

**Step 2:** The Project SEARCH Selection Team will:

- Review the application and consider your strengths and needs.
- Determine if you are eligible to move forward in the process.
- Inform you and your guardian (if applicable) of next steps.

**Step 3:** If you are eligible to move forward, you must participate in the Skills Assessment Day.

- **Date: TBD**
- Location: DoubleTree at 411 W. Bay Street Savannah, Ga.

**Step 4:** The Selection Team will:

- Review the Assessment Day and prior information, and then select the interns for the 2023-2024 cohort.
- Contact you and your guardian (if applicable) to let you know if you are accepted for the 2023-2024 internship cohort.

## Project SEARCH Application

Please fill out this form. Your parent / guardian / a support person can help you if needed.

Before you fill out this form, please attend an information session and watch this video

(<https://www.youtube.com/watch?v=8juNYG6nP1U>).

### Contact Information

#### 1. Applicant

Name:

Home Address:

Phone Number(s):

Email:

Birthday:

#### 2. Parent / Guardian / Support Person

Name:

Home Address:

Phone Number(s):

Email:

#### 3. Parent / Guardian / Support Person

Name:

Home Address:

Phone Number(s):

Email:

4. Is someone helping you fill out this form?

- If yes, please list their name and email or phone number here:

### Guardian

5. Are you your own legal guardian?

6. If no, what is the name and email of your legal guardian?

**(Court ordered Legal guardianship documentation required)** Candidates with a guardian will need to provide this prior to participation in assessment day.

### Education and Work Information

7. When did you / will you complete high school?

8. What high school did you attend?

9. Are you currently in a college program, day program, or pre-employment program?

10. If so, what is the name of the program?

11. If so, what is the name and email of your case manager / program contact?

12. Use the chart below to list any volunteer work, non-paid training, and paid work you have had.

Workplace	Dates of work	Work duties	Non-paid or paid?

The goal of Project SEARCH is for you to get a job where you:

- Work in an integrated setting. This means you work with people with and without disabilities.
- Are paid the typical wage for the job.
- Work at least 16 hours each week (with the goal to work full time)

**13.** Are you willing to work 16 or more hours a week in an integrated setting after you finish Project SEARCH?

**14.** Where would you like to work after you finish Project SEARCH?

**15.** Does your family / guardian / support person support your work goals?

### **Eligibility for Other Services**

**16.** Have you been approved for services with Georgia Vocational Rehabilitation Association?

- If so, who is your counselor?
- If not, have you applied?
- If you have not applied, please go to <https://gvs.georgia.gov> to apply.

**17.** Have you been approved for Now Comp waiver services?

- If so, which program did you choose?
- If so, who is your support coordinator?
- If not, have you applied?
- If you have not applied, please go to <https://dbhdd.georgia.gov> to apply.

## **Personal Statement (Answer the Questions Below)**

(If this section is scribed, please write the exact words used by the applicant. Use as much space as needed.)

**18.** Why do you want to be a Project SEARCH intern?

**19.** What do you want us to know about you?

**20.** How did you find out about Project SEARCH?

## **Release of Information**

After looking at this form, the Selection Team will reach out to any school and / or agency contacts. They will ask for other information to get to know you better.

Please provide the following by Assessment Day:

- Education documents such as: Evaluation Team Report (ETR), Individualized Education Program (IEP), attendance and health records, assessments
- VR documents such as: Individualized Plan for Employment (IPE), other assessments
- Long term support documents such as: a functional screen

21. You and your guardian (if applicable) will need to sign the accompanying “Release of Information” form. Do you have any concerns about signing this release of information?

### **Project SEARCH Intern Agreement**

I, \_\_\_\_\_, understand that if I am accepted into the Project SEARCH program:

- I will complete at least 3 unpaid internships with Northpoint Hospitality
- I will attend the program every day from 8:30 am- 3:00 pm (this is subject to change).
- I will follow the dress code and arrive looking clean and neat.
- I will contact my instructor and mentor when I am absent or tardy.
- I will make up any assignments I miss if I am absent.
- I will follow all the rules of Northpoint Hospitality and of the Project SEARCH program.
- I will attend all meetings with my counselor, parent / guardian, teacher, skills trainers, and business staff.
- I will participate in and discuss any issues at my meetings.
- I will actively look for a job that is 16 hours a week or more in an integrated setting.
- I understand that I must complete a background check, get a flu shot, and COVID-19 vaccination and all others as required by host site.

I have read the statements above. I agree to these terms. I accept my placement in the Project SEARCH program. I understand that I may be asked to leave Project SEARCH if I do not follow these terms.

Guardian (if applicable) \_\_\_\_\_

Prospective Intern \_\_\_\_\_